


# THEATRE PECKHAM

Prepared By:	Signed	Date	Description of Activity	Area/s
Adam Burns, Head of Production.		29/07/2020 Updated 27/08/2020 23/09/2020 15/10/2020 5/11/2020 2/12/2020	Risk Assessment covering re-opening Theatre Peckham in Light of the COVID-19 Closure. Document covers Academy & building and incorporates assessment on Rehearsals and Live Performance.	Whole Building to include: Foyer, Theatre, Studios 1 and 2, Meeting Room, Staff Office, Workshop, Dressing Rooms, Storage Rooms, Plant Rooms, Corridors, Toilets

Existing Control Measures Considered				x	Environmental		
X	H&S at Work Act 1974		Woodworking Machinery Regulations	x	Manual Handling Regulations	x	PPE Regulations
X	Workplace Regulations	x	CDM	x	Coronavirus Act 2020	x	PUWER
X	H&S (First Aid) Regulations	x	Working at Height	x	Electricity at Work Regulations	x	LOLER

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Hazard	Those at Risk				Type of Harm	Risk			Additional Control Measures	Residual Risk		
	Theatre staff	Freelancers	Members	Public		Severity	Likelihood	Rating (S x L)		Severity	Likelihood	Rating
Coronavirus SARS-CoV-2 causing COVID-19	X	X	X	X	<ul style="list-style-type: none"> <li>Potential for droplet transmission from those carrying the virus infecting members of the Theatre Peckham community and our guests.</li> <li>Danger of contracting respiratory infection and death.</li> <li>Heightened rates locally and nationally</li> </ul> 	4	3	12	<ul style="list-style-type: none"> <li>All control measures detailed within to reduce the chance of the virus entering the building and to limit the chances of transmission if it should.</li> <li>Measures will continue to be reviewed and improved where possible to reduce this risk further.</li> <li>Rating to be reviewed monthly. <b>Last review 1/12/20</b> <i>new national measures have been introduced from 2/12/20 after a period of national lockdown and London is now at Tier 2 which imposes additional restrictions on us.</i></li> </ul>	4	1	4
Person to Person contact	X	X	X	X	<ul style="list-style-type: none"> <li>Higher risk of transmission should one person be carrying the Coronavirus.</li> <li>Potential for droplet transmission from those carrying the virus infecting members of the Theatre Peckham community and our guests.</li> <li>Danger of contracting respiratory infection and death.</li> </ul>	5	3	15	<ul style="list-style-type: none"> <li>Theatre Peckham has imposed social distancing measures and one-way traffic flow throughout our building and street facing areas. These measures will be described in further detail throughout this assessment and in the supporting documents: <ul style="list-style-type: none"> <li><i>Overview of re-opening Theatre Peckham's academy</i></li> <li><i>Theatre Peckham-a safe return to work and the guidelines document:</i></li> </ul> </li> </ul>	5	1	5

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									<ul style="list-style-type: none"> <li>• Theatre Peckham- rehearsal and live performance</li> <li>• Facemasks will be used in all public facing areas. Face shields will be used for staff working on our screening station. Face shields are used in rehearsal where performers or those training cannot be distanced at a minimum of 1 metre</li> <li>• Crebisol is used daily to form a bio film shield.</li> <li>• Additional controls as detailed throughout this document, especially stringent distancing, and cleaning regimes.</li> <li>• Screens have been added to counter areas to protect staff</li> <li>• The rule of 1 bubble not interacting with another inside the building and the rule of 6 is enforced</li> <li>• Well planned FOH operation support this,</li> </ul>			
Lack of oversight of Theatre Peckham's COVID security	x	x	x	x	<ul style="list-style-type: none"> <li>• Potential to see key measures fail increasing chance of transmission-for example-</li> <li>• PPE provision,</li> <li>• Lack of personal and venue sanitisation products,</li> <li>• Lack of enforcement of social distancing measures.</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>• Theatre Peckham has appointed a COVID Security supervisor.</li> <li>• This is, the Head of Production, Adam Burns.</li> <li>• <b><u>His responsibilities include ensuring</u></b></li> <li>• PPE stock levels are maintained, cleaning stock is maintained. The theatre will aim to hold a minimum 2 month's supply, check stock at</li> </ul>	3	1	3

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least weekly and maintain a supply chain. Update as of 01/12/20-We hold 3 months' stock and have established a supply relationship with Karcher/Craigmore Uk.

- Use of electrostatic sprayer is daily in all used spaces, on touchpoints and twice weekly at least across the whole building.
- As of 23/09/20. We will be mopping the floors of both studios twice weekly and the stage as used with crebisol.
- Cleaning is carried out as per rota. Rota in place for academy and spaces-held by Front of House
- Social distancing measures are in place and enforced.
- Suitable signage is in place to warn of risks.
- Class sizes are manageable and socially distanced.
- A working one-way system is in place.
- Practical ingress and egress, ensuring the safety of all users of the building is in place
- Ensuring track and trace and temperature checks are in place and
- Re-evaluating how technical work is carried out at Theatre Peckham. 1/12 has been used for multiple events and shows

									AND Informs a staff briefing induction			
Lack of training and induction	X	X	X		<ul style="list-style-type: none"> <li>Failure of control measures</li> </ul>	4	3	12	<ul style="list-style-type: none"> <li><b>ALL</b> academy staff, tutors and freelancers have been inducted.</li> <li>This included (but is not exhaustive to):</li> <li>Safe entrance to Theatre Peckham</li> <li>Signing up to our track and trace system</li> <li>Correct usage of PPE</li> <li>The importance of staying at home if symptomatic</li> <li>Correct respiratory etiquette and virus prevention methodology and how to promote it to academy members.</li> <li>Our safe traffic flow route around the building</li> <li>Safe egress from Theatre Peckham</li> <li>How to clean your workspace and ensure your own safety.</li> <li>Cleaning spaces between taught sessions, with emphasis on the risks of contact transmission and touch points.</li> <li>Cleaning of toilets</li> <li>For identified staff-use of electrostatic sprayer</li> <li>Reporting of concerns and whistleblowing policy</li> <li>Additional risks and control measures for specific risks</li> </ul>	4	1	4



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									posed by individual disciplines, e.g. Singing			
									<ul style="list-style-type: none"> <li>All attendees contracted to attend an induction and will operate within the Theatre's COVID security measures at all times.</li> <li>Time to address staff and freelancer concerns and receive feedback on the effectiveness of the induction.</li> </ul>			
Members failing to adhere to control measures	X	X	X	X	<ul style="list-style-type: none"> <li>Increased risk of virus transmission</li> <li>Increased risk of virus entering Theatre Peckham</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>Age appropriate safety induction &amp; materials will be provided to members, parents, and carers and measures enforced</li> <li>A spirit of collective responsibility will be nurtured.</li> <li>A 3 strikes and you're out policy has been introduced and will be rigorously enforced.</li> <li>Deliberate breaches of Theatre Peckham's COVID security could result in the revocation of membership.</li> </ul>	4	1	4
Members of the public failing to adhere to control measures	X	X	X	X	<ul style="list-style-type: none"> <li>Increased risk of virus transmission</li> <li>Increased risk of virus entering Theatre Peckham</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>Clear signage informs members of the public that Theatre Peckham is a COVID-secure environment.</li> <li>Social distancing and good viral hygiene practices will be expected to be adhered to.</li> <li>PPE can be provided to our guests if needed.</li> </ul>	4	1	4



6 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.

									<ul style="list-style-type: none"> <li>• Guests refusing to comply with our expectations will be asked to leave.</li> <li>• Zero tolerance to abuse and attack on our staff-we will seek to prosecute those who do.</li> <li>• Equalities legislation is adhered to in applying this control.</li> </ul>			
Street Access	X	X	X	X	<ul style="list-style-type: none"> <li>• Failure to socially distance our external areas causing COVID-19 transmission.</li> </ul>			6	<ul style="list-style-type: none"> <li>• External areas around the theatre's frontage and on Havill Street are with 2 metre footprint spacing to encourage social distancing.</li> <li>• Signage clearly explains our commitment to a COVID-secure venue and ask for co-operation from guests.</li> <li>• Social distancing continues from street to foyer.</li> <li>• The rule of 6 is enforced in proximity to our building and advice given to ensure no building user inadvertently breaks it.</li> <li>• Street access for live events follows the same rigorous system.</li> <li>• <i>Doors to be replaced with sliding doors, further reducing touchpoints</i></li> </ul>	3	1	3
Entrance to Theatre Peckham for Academy, daily	X	X	X	X	<ul style="list-style-type: none"> <li>• Risk of infected person entering the building transmitting virus</li> </ul>	4	3	12	<ul style="list-style-type: none"> <li>• Social distancing controls for queuing have been introduced and are in use.</li> </ul>	3	2	6



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<p>use, and Live events.</p>					<ul style="list-style-type: none"> <li>• Risk of unwitting external contact with virus entering Theatre Peckham.</li> </ul>				<ul style="list-style-type: none"> <li>• Social distancing markings are visible throughout the venue to enforce these.</li> <li>• Assigned entry door: Only one of our two main doors will be available for ingress. This and the exit door will be clearly marked internally and externally.</li> <li>• Guests over 12 must wear PPE at all times, especially face coverings. These will be provided free if necessary.</li> <li>• A screening station and 2 x hand sanitiser stations are provided for use and ALL people entering the building will be asked to use them. Footpump stands are also in place, reducing touchpoints.</li> <li>• <i>New t-shirts have been ordered to ensure that staff are easily recognisable.</i></li> <li>• Hand sanitiser provision is in place for our guests who use wheelchairs.</li> <li>• Staff will be provided with full PPE- namely</li> </ul>			
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facemasks, face shields and disposable gloves.


- Staff carry out temperature checks on **ALL** visitors (see following section) and members **12 and over** where appropriate in line with equalities law. A temperature above 37.7 degrees Celsius will see entry refused. **CONSTANT REVIEW IN LIGHT OF LOCAL R RATE**
- Anyone attending Theatre Peckham who presents with a fever will be asked to leave and advised to seek medical help and testing. There is a demonstrable protocol in place for this.
- Theatre Peckham staff should wear clearly branded and uniform clothing to ease identification and increase authority-ordered,
- If someone is in medical distress, then first aid and support should be administered where deemed safe.



- All members of staff, freelancers, and members of the public are expected to sign up to our track and trace service. This should be a condition of entry, except where Equalities legislation takes precedence.
- Theatre Peckham will participate fully in contact tracing via Evepass and use of internal registers compliant with GDPR
- Theatre Peckham complies with legislation enforced from 24/9/20 on the NHS track and trace service and displays the appropriate signage. Once this system is proven to be reliable, we will switch fully to it. In the meantime, we will also back this up with Evepass.
- Where deemed appropriate by staff, the entrance door may be left open to increase ventilation.
- If this occurs, crowd control management should be put in place

									<ul style="list-style-type: none"> <li>to stop uncontrolled access.</li> <li>Full and regular cleaning as per the cleaning rota and checklist must be carried out, with specific reference to touchpoints.</li> <li>Minimum daily cleaning of the front of TP with our victory electrostatic sprayer and Crebisol forming a bio shield.</li> </ul>			
Failure to screen temperature	X	X	X	X	<ul style="list-style-type: none"> <li>Coronavirus or fever entering Theatre Peckham.</li> </ul>			16	<ul style="list-style-type: none"> <li>Theatre Peckham will screen temperature of all freelancers, guests, and members where it is deemed age appropriate to do so.</li> <li>It is important to stress that temperature screening has limitations and that not all confirmed cases of COVID-19 have presented with fever. Over 85% have.</li> <li>A fever is considered to be anything above a temperature of 99.7 degrees Fahrenheit or 37.7 Celsius when using an infra-red thermometer.</li> <li>Staff will be provided with full PPE as above and screen without contact using our 2 infra-red thermometers.</li> <li>Those presenting with a fever will be refused entry where</li> </ul>	4	2	8

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									<ul style="list-style-type: none"> <li>safe to do so and advised to seek medical testing.</li> <li>Each such instance will be recorded</li> <li>Should legislation require us to report, we will do so.</li> <li><b>Monthly policy review. Last review 1/12/20</b></li> </ul>			
Failure to contact trace			X	<ul style="list-style-type: none"> <li>Allowing COVID-19 cases to enter the wider populace.</li> <li>Not informing those exposed at Theatre Peckham.</li> </ul>	3	2	6	 <ul style="list-style-type: none"> <li>All staff, freelancers, guests, and contractors must sign up to our track and trace system, Evepass or the NHS app, as signposted.</li> <li><b>This is a condition of entry</b> to Theatre Peckham where it does not impact our duties under equalities legislation.</li> <li>Theatre Peckham complies with legislation enforced from 24/9/20 on the NHS track and trace service and displays the appropriate signage. Once this system is proven to be reliable, we will switch fully to it. In the meantime, we will also back this up with Evepass.</li> <li>There will be a manual record taken at the door as backup where Evepass does not work for a guest. This will be immediately entered into Evepass by FOH staff and the paper record shredded.</li> <li>A sanitised and used pen pots are provided. Pens must not be shared.</li> </ul>	3	1	3	

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									<ul style="list-style-type: none"> <li>Academy members will be contact traced through attendance registers.</li> <li>Should we identify exposure, we will advise guests and families potentially affected to contact the appropriate NHS track and trace service and self-isolate as per legislation.</li> <li><b>Confirmed exposure at Theatre Peckham will trigger an immediate review of this assessment and procedures.</b></li> </ul>			
Security of staff screening visitors and guests.	X			<ul style="list-style-type: none"> <li>Danger of negative reaction from guests turned away towards staff leading to physical or verbal threat.</li> <li>Health risk to staff from transmission</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>Signage will explain the systems in operation</li> <li>Guests will be advised of the need to arrive early for their event.</li> <li>There will be a clear zero tolerance policy of abuse directed at staff.</li> <li>Theatre Peckham will seek prosecution in all such instances</li> <li><b>Any incidents of such behaviour will trigger an immediate review of this assessment and procedures.</b></li> <li><b>Screening staff will have full PPE as described above. Testing may be made available if government start to offer it to the wider public.</b></li> <li>PPE disposal practices will be clear, as will regular cleaning off PPE, screening equipment</li> </ul>	3	1	3	

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									and handwashing. We have secured First Mile PPE disposal.			
Lack of staff awareness of symptoms	X	X	X	X	<ul style="list-style-type: none"> <li>• Risk of bringing the infection into the building.</li> <li>• Risk to building users</li> </ul>	2	2	4	<ul style="list-style-type: none"> <li>• Staff induction will include a reminder of symptoms:</li> <li>• These will include:</li> <li>• Fever</li> <li>• Continuous dry cough</li> <li>• This means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)</li> <li>• Loss of smell and/ or taste</li> <li>• <b>These symptoms to be reviewed monthly using NHS resources.</b> Last review 1/12/20 <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/">https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/</a></li> <li>• Introduce an expectation on staff and tutors with symptoms or having been in contact with symptoms to stay at home and self-isolate.</li> <li>• We encourage working from home in line with the government's guidance for tier 2 areas.</li> </ul>	2	1	2



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<ul style="list-style-type: none"> <li>• Failure to wear Face coverings</li> <li>• Failure to fit face masks correctly.</li> <li>• Limitation of PPE</li> </ul>	X	X	X	X	<ul style="list-style-type: none"> <li>• Lack of face coverings in non-social distanced scenarios risking droplet transmission.</li> <li>• Potential for droplet transmission from those carrying the virus infecting members of the Theatre Peckham community and our guests.</li> <li>• Danger of contracting respiratory infection and death.</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>• The Lancet carried out a study that indicates face masks reduce the risk of transmission to at best 3% and at least reduce the chance of transmission by 80%</li> <li>• Social distancing and other control measures reduce the risk in TP.</li> <li>• Theatre Peckham encourage the wearing of face masks in all applicable scenarios and make them mandatory for technical work.</li> <li>• We strongly advise use in the office, whilst at your desk and make them mandatory when moving around the office and when moving to a colleague's station for both parties. We make them mandatory in public facing areas as per legislation. Our mandatory policy predated government legislation.</li> <li>• Inductions have been carried out on fitting PPE correctly.</li> <li>• We also provide face shields for FOH staff and for rehearsals and workshops where social distancing is not feasible.</li> <li>• Equalities law and genuine exemption is of course adhered to. Staff with exemptions may be asked to fill in a confidential medical disclosure.</li> </ul>	3	1	3
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Bags	X		X	X	<ul style="list-style-type: none"> <li>Bags as a source of contact transmission</li> </ul>	2	2	4	<ul style="list-style-type: none"> <li>Theatre Peckham will actively discourage bags being brought to the building, especially for the academy.</li> <li>Fabric bags which have a higher risk of holding the virus could be banned.</li> <li>Signage and website policy will support this.</li> <li>Only small bags are allowed.</li> <li>Bags may be screened for security purposes.</li> <li>Where it is not viable for academy participants to leave their bag elsewhere, then it's advised they are stored in a secure and lockable container in the foyer or designated area in each space.</li> <li>This will be cleaned after each session</li> </ul>	2	1	2
Food Service	X	X	X	X	<ul style="list-style-type: none"> <li>Food and drink service as a risk of contact transmission</li> <li>Risk to staff contracting Coronavirus</li> <li>Transmission from cash handling</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>An alternative system of delivery is in place to seat only.</li> <li>Counter screens were installed on the café on 23/09/20</li> </ul>	2	2	4



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									<ul style="list-style-type: none"> <li>• All sold goods and drinks are pre-packaged.</li> <li>• To ensure social distancing, coffees and teas should not be sold for live performance, unless pre ordered.</li> <li>• Ordering of event drinks is at seat only.</li> <li>• Staff on bar service will wear gloves and change them regularly</li> <li>• Card payments are all we accept for live events by APP.</li> <li>• There will be a dedicated bar person on ALL live events.</li> <li>• Social distancing will be observed by front of house and bar staff.</li> </ul>			
Toilets Academy, Daily use, and live events.	X	X	X	X	<ul style="list-style-type: none"> <li>• Lack of PPE for staff cleaning toilets</li> <li>• Lack of cleaning products</li> <li>• Hand dryers contact transmission</li> <li>• Taps, towel dispenser, flush handles, soap dispensers, door handles and identified touch points a risk of contact transmission</li> <li>• Irregular cleaning</li> <li>• Uncontrolled access to toilets</li> </ul>	5	4	12	<ul style="list-style-type: none"> <li>• As detailed above there will be a full supply of PPE and cleaning products and a clear supply route supervised by the COVID supervisor.</li> <li>• Staff will be regularly consulted on the system in place.</li> <li>• Queuing for toilets will maintain social distancing and be clearly marked at 2 metres. This will be managed by staff.</li> <li>• A clear checklist of areas to clean and disinfect has been created</li> <li>• A check sheet has been introduced in each toilet, which</li> </ul>	3	1	3



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				<ul style="list-style-type: none"> <li>• Single use of toilets only, except where access and caring needs dictate.</li> <li>• Queuing for toilets impacting social distancing.</li> </ul>		<p>details the jobs to be carried out and must be signed. These checks to be done each day the individual toilet is open and monitored by Venue Manager and Head of Production</p> <ul style="list-style-type: none"> <li>• Toilets will be allocated to individual spaces and access restricted to set times wherever possible</li> <li>• Toilets will be cleaned after any surge in use.</li> <li>• All toilets are inclusive.</li> <li>• Single use of toilets only, except where access and caring needs dictate.</li> <li>• PPE will be provided in each toilet on request</li> <li>• Hand dryers are isolated and centre feed towel has been re-introduced</li> <li>• Electrostatic sprayer and Crebisol to be used after toilet use in agreed rota, creating a biofilm shield.</li> <li>• We have a cleaner several hours each day and will monitor the effectiveness of the provision. The cleaners are given a rota of space cleaning to prioritise.</li> <li>• Accessible toilets on both floors are always available</li> <li>• All public facing toilets will be open for live events and cleaned and sprayed regularly.</li> </ul>		
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									<ul style="list-style-type: none"> <li>This will reduce the pressure on social distancing.</li> <li>• <b>It is recommended that taps are replaced for touch free alternatives</b></li> <li>• <b>It is recommended that towel dispensers are replaced/modified with touch free dispensing by xmas 2020</b></li> <li>• <b>It is recommended that soap dispensers are replaced with touch free models by xmas 2020</b></li> </ul>			
Cleaning	X	X	X	X	<ul style="list-style-type: none"> <li>• Failure to clean or poor cleaning in the building increases transmission risk</li> <li>• Uncleaned touch point surfaces hold the virus for up to 72 hours</li> <li>• Significant risk of viral transmission</li> <li>• Significant risk of viral transmission</li> <li>• Concurrent</li> <li>• risk of fatality</li> </ul>	4	4	16	<ul style="list-style-type: none"> <li>• <b>ALL</b> Theatre Peckham spaces, public areas, corridors, stairs, and offices must be fully cleaned and sprayed with Crebisol at least <b>3 times a week</b>. Touchpoint cleaning is done throughout the day. Timed check sheets will be stored to demonstrate compliance.</li> <li>• <b>Clear rotas, checklists and induction will be provided.</b></li> <li>• If a space has remained locked for a whole day, only its exterior touch points need to be cleaned.</li> </ul>	4	1	4

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									<ul style="list-style-type: none"> <li>• Full PPE, cleaning products and safe disposal will be provided</li> <li>• <b>Deep cleaning of performance will be done between all performances. This will include a deep spray of the seats with Crebisol and full ventilation.</b></li> <li>• A meeting has been held with our cleaning contractors and measures adapted and continue to be to reflect closures caused by national lockdown</li> <li>• Electrostatic device and Crebisol are in use.</li> <li>• <b>Cleaning to be reviewed weekly.</b></li> </ul>			
PPE waste	X	X	X	X	<ul style="list-style-type: none"> <li>• PPE used by staff and building users as a source of viral transmission</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>• Waste bags-dated and sealed each day in lock up area</li> <li>• Note that these items need not be regarded as Bio Waste after being stored for 72 hours</li> <li>• Other control measures limit likelihood of contaminated PPE, but we assume it always could be.</li> <li>• <b>LIAISE REGULARLY WITH CLEANING CONTRACTORS</b></li> </ul>	4	1	4

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									<ul style="list-style-type: none"> <li>• <b>SECURE DISPOSAL ARRANGED WITH FIRST MILE FOR PPE BOXES IN EACH SPACE</b></li> </ul>			
Lost Property	X	X	X	X	<ul style="list-style-type: none"> <li>• Risk of viral transmission</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>• All lost property, except medicine and phones are to be bagged and dated. These cannot be opened under ANY circumstance for over 72 hours.</li> <li>• Phones to be sanitised and stored. Medicine to be stored securely.</li> </ul>	4	1	4
Signage missing	X	X	X	X	<ul style="list-style-type: none"> <li>• Failure to check signage sees social distancing measures fail.</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>• All signage to be checked each day before opening for signs of missing items and wear and tear and replaced if needed.</li> <li>• Stock is held</li> </ul>	3	1	3
Uncontrolled flow of people around Theatre Peckham	X	X	X	X	<ul style="list-style-type: none"> <li>• Places our social distancing measures at risk of failure</li> <li>• Resulting in risk of contact transmission</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>• A one-way system is in operation for daily use, Academy use and event use</li> <li>• Clear social distancing signage is in place and enforced</li> <li>• No one can enter TP without first passing through our sanitisation and screening counter</li> <li>• All movement and toilet usage will be controlled wherever possible.</li> </ul>	3	1	3
Registering members for classes	X	X	X		<ul style="list-style-type: none"> <li>• Increased risk of transmission</li> <li>• Pressure on social distancing measures.</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>• Tutors should regularly remind members of the need to maintain social distancing and good hygiene</li> <li>• Inductions have been and continue to be carried out.</li> </ul>	3	1	3

22 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.

									<ul style="list-style-type: none"> <li>• Crew CDM briefings also include a Covid safety briefing and building familiarisation.</li> <li>• Members will be expected to observe social distancing measures</li> <li>• Other controls in this document</li> </ul>			
Parents/Carers/Friends waiting in the building	X		X	X	<ul style="list-style-type: none"> <li>• Increased risk of transmission</li> <li>• Increased risk of virus entering the building.</li> <li>• Pressure on social distancing measures.</li> </ul>	3	4	12	<ul style="list-style-type: none"> <li>• Wherever practical this is discouraged and <b>ONLY</b> for Parents/Carers of young children or those we must support under equalities legislation.</li> <li>• <b><u>Anyone entering the building must:</u></b></li> <li>• Observe social distancing</li> <li>• Wear a face covering</li> <li>• Agree to temperature screening</li> <li>• Sign up to our contact tracing service, Evepass and/or the NHS legislated service.</li> <li>• Comply with staff instructions and accept that it may not be possible to wait inside.</li> <li>• Observe the rule of 1 bubble in tier 2 from 2/12/20</li> <li>• <i>Theatre Peckham should investigate with the local authority the possibility of constructing a temporary outdoor roofed area should these measures still apply in winter.</i></li> </ul>	3	2	6



23 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.

Moving participants to classes	X	X	X		<ul style="list-style-type: none"> <li>Pressure on social distancing measures</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>Flow plan is in place and regularly monitored</li> <li>One-way system is in constant use.</li> <li>Tutors are inducted as are all staff.</li> </ul>	4	1	4
Dealing with enquiries from members of the public at reception	X			X	<ul style="list-style-type: none"> <li>Failure of Social Distancing measures</li> <li>Risk of viral infection.</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>Screens on desks, box office and reception and café.</li> <li>Full adherence to all TP measures as above, including screening controls.</li> <li>All in person enquiries entering TP must be screened. Where possible deal with enquiry at screening station.</li> <li>Control of entry to TP</li> <li>Regular cleaning of touchpoints</li> <li>Biofilm created by Crebisol use</li> <li>Cash free transactions recommended</li> <li>Wear face shield to screen guests</li> </ul>	4	1	4
Corridors-movement in.	X	X	X	X	<ul style="list-style-type: none"> <li>Pressure on social distancing measures leading to potential contact transmission</li> <li>Failure of social distancing</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>Flow-signage</li> <li>One-way system</li> <li>Co-ordinated egress from all classes and events</li> </ul>	3	1	3



24 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.



									<ul style="list-style-type: none"> <li>• 5 FOH members to control event flow</li> <li>• Audiences and classes held where pressure on social distancing becomes apparent.</li> </ul>			
Use of our 2 staircases	X	X	X	X	<ul style="list-style-type: none"> <li>• Pressure on Social Distancing measures</li> <li>• Risk of viral, droplet and contact transmission</li> <li>• Failure of social distancing</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>• The staircase from the foyer is for travelling up into the building only.</li> <li>• The staircase at the back of the building is for travelling down into the building only.</li> <li>• <b><u>There is a separate revision to our evacuation policy to reflect an ideal SD method of evac.</u></b></li> <li>• Stair flow will be not be imposed in the case of major incident evacuation</li> <li>• <b>This route applies for live performance too.</b></li> </ul>	4	1	4
Lift use	X	X	X	X	<ul style="list-style-type: none"> <li>• Pressure on Social Distancing measures</li> <li>• Risk of viral, droplet and contact transmission</li> <li>• Touchpoint transmission</li> </ul>	4	3	12	<ul style="list-style-type: none"> <li>• Ideally only one user at a time</li> <li>• A maximum of two users at any one time</li> <li>• Clear signage to instruct users on this</li> </ul>	4	1	4



25 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.

									<ul style="list-style-type: none"> <li>• Social distance markings to be installed in the lift</li> <li>• Lift to be cleaned after each use and clear induction given</li> <li>• Lift only to be used to support people with access needs</li> <li>• Lift to be included in spraying programme</li> <li>• Lift not to be used for goods transport.</li> <li>• Lift use discouraged</li> <li>• <b>Evacuation policy has been revisited in light of this. Review monthly.</b></li> </ul>			
Dressing Rooms	X	X	X		<ul style="list-style-type: none"> <li>• Pressure on Social Distancing measures</li> <li>• Risk of viral, droplet and contact transmission</li> <li>• Touchpoint transmission</li> </ul>	4	3	12	<ul style="list-style-type: none"> <li>• Keep out of use</li> <li>• Keep locked when out of use</li> <li>• Strict limit on numbers</li> <li>• Marked for social distancing</li> <li>• Consider alternative larger spaces for changing.</li> <li>• <b>Plastic boxes to be provided for personal storage-cleaned after each use.</b></li> </ul>	4	1	4
Theatre	X	X	X	X	<ul style="list-style-type: none"> <li>• Pressure on Social Distancing measures</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>• Measures to protect performers, stage management, crew and visiting</li> </ul>	3	1	3

26 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.

				<ul style="list-style-type: none"> <li>• Risk of viral, droplet and contact transmission</li> <li>• Touchpoint transmission</li> <li>• Risk to performers and crew</li> <li>• Risk of viral retention in space</li> </ul>				<p>companies are contained in our rehearsal and performance guidelines, referenced here as a control measure.</p> <ul style="list-style-type: none"> <li>• Assessed in line with existing building and entry controls.</li> <li>• Strict entry and exit procedures are in place</li> <li>• Any ticketed event will see socially distanced ingress, seating, and exit</li> <li>• Theatre will be electrostatically sprayed after each use with Crebisol <a href="https://www.crebisol.com/">https://www.crebisol.com/</a> forming a bio film that kills coronavirus and remains active for 72 hours</li> <li>• For academy purposes entry is by main doors and exit the same.</li> <li>• Social distancing boxes at 1m plus and a capacity of 35 have been imposed for workshops. Less is ideal.</li> <li>• A fluid capacity for events of maximum 40-50 has been imposed. This is monitored with ticket sales to ensure that bubbles do not mix, social distancing is maintained and that the rule of 1 bubble imposed by tier 2 is not broken</li> <li>• Airflow is renewed during ALL use, every day keeping a clean cycle of air for 14 hours.</li> </ul>			
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									<ul style="list-style-type: none"> <li>• Touchpoints cleaned regularly during operation as a venue.</li> <li>• All other control measures</li> </ul>			
Control room	X	X			<ul style="list-style-type: none"> <li>• Pressure on Social Distancing measures</li> <li>• Risk of viral, droplet and contact transmission</li> <li>• Touchpoint transmission</li> <li>• Risk to crew from audience transmission</li> <li>• Risk of viral retention in room</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>• It is recommended where possible to have one operator.</li> <li>• Where not possible to do the above it is possible to ensure 2m distance for 2 operators or 1m plus for 3</li> <li>• Touchpoints cleaning to be crew duty</li> <li>• Control room to be cleaned after use and sprayed every 3 days with Crebisol forming a bio film</li> <li>• <b>A window is to be fitted across the window area and a show relay has been installed.</b></li> </ul>	4	1	4
Theatre storeroom	X	X			<ul style="list-style-type: none"> <li>• Pressure on staff social distancing</li> <li>• Risk of contact transmission</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>• Ideal of only 1 pax in the room</li> <li>• 2 people maximum</li> <li>• Room locked when not needed</li> <li>• Room sprayed regularly as per rota</li> <li>• Room touchpoints cleaned by rota</li> </ul>	3	1	3
Other store cupboards	X	X			<ul style="list-style-type: none"> <li>• Pressure on social distancing</li> <li>• Transmission risk</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>• Limited access</li> <li>• Touchpoint cleaning</li> </ul>	3	1	3
Dimmer room	X	X			<ul style="list-style-type: none"> <li>• Pressure on Social Distancing measures</li> <li>• Risk of viral, droplet and contact transmission</li> <li>• Touchpoint transmission</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>• It is recommended where possible to have one occupant</li> <li>• Where not possible to do the above it is possible to ensure 1m plus distance for two <b>and</b></li> </ul>	3	2	3

28 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.

					<ul style="list-style-type: none"> <li>• Risk to crew</li> <li>• Risk of viral retention in room</li> </ul>				<p><b>this will be marked on the floor.</b></p> <ul style="list-style-type: none"> <li>• Touchpoints cleaning to be crew duty</li> <li>• Dimmer room to be wiped with Crebisol every 3 days forming a bio film and touchpoints cleaned after use</li> <li>• All other building measures to apply to crew</li> </ul>			
Seating Bank	X	X	X	X	<ul style="list-style-type: none"> <li>• Porous furnishings risk of Covid 19 transmission</li> <li>• Risk of retention for 72 hours causing future transmission</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>• Assessed in line with other building controls</li> <li>• Investigated cleaning and disinfecting measures with contractors</li> <li>• Electrostatic sprayer used to create biofilm killing coronavirus before and after each use <b>Second unit to be ordered ASAP.</b></li> <li>• Seating bank to be sprayed with Crebisol daily when out. All touchpoints cleaned regularly.</li> <li>• Keep retracted for academy purposes.</li> <li>• <i>Under back stairs advised to be converted to storage for front row seats</i></li> </ul>	3	1	3
Workshop	X	X			<ul style="list-style-type: none"> <li>• Pressure on Social Distancing measures</li> <li>• Risk of viral, droplet and contact transmission</li> <li>• Touchpoint transmission</li> <li>• Risk to crew and staff</li> <li>• Risk of viral retention in room</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>• Room is to be kept tidy and has been made functional</li> <li>• Access will be highly limited</li> <li>• Workshop will be kept locked when not in use.</li> <li>• Touchpoints cleaned daily. Tools too.</li> </ul>	3	1	3



									<ul style="list-style-type: none"> <li>Room sprayed each day it is used.</li> <li>Air extraction on 6 days a week and when in use</li> <li>Hirers and users inducted in building use</li> </ul>			
Working at height	X	X			<ul style="list-style-type: none"> <li>Footing ladders</li> <li>Viral transmission</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>Induction for crew</li> <li>Wait until user's feet are above footer's feet then foot ladder</li> <li>Low impact on current working practice</li> </ul>	3	1	3
Studio 1	X	X	X	X	<ul style="list-style-type: none"> <li>Pressure on Social Distancing measures</li> <li>Risk of viral, droplet and contact transmission</li> <li>Touchpoint transmission</li> <li>Risk to performers, staff, tutors public and members</li> <li>Risk of viral retention in space</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>Assessed in line with all other building controls.</li> <li>Floor to be sprayed with Crebisol too.</li> <li>Control measures for individual disciplines covered</li> <li>Social distancing for audiences (always in line with DCMS/ Government guidance) and members at 1 metre plus</li> <li>Strict cleaning protocols introduced</li> </ul>	3	1	3
Studio 2	X	X	X	X	<ul style="list-style-type: none"> <li>Pressure on Social Distancing measures</li> <li>Risk of viral, droplet and contact transmission</li> <li>Touchpoint transmission</li> <li>Risk to performers and crew</li> <li>Risk of viral retention in space</li> <li>Risk to staff, tutors, users, and members</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>Assessed in line with all other building controls.</li> <li>Social distancing for audiences (always in line with DCMS/ Government guidance) and members at 1 metre plus</li> <li>Strict cleaning protocols introduced</li> </ul>	3	1	3
Individual academy disciplines	X	X		X	<ul style="list-style-type: none"> <li>May have requirements that need reduced social distancing</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>Assessed in line with all other building controls.</li> </ul>	3	1	3

30 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.

				<ul style="list-style-type: none"> <li>• May increase risk of droplet transmission</li> <li>• Impact on use of ballet barres.</li> </ul>				<ul style="list-style-type: none"> <li>• These have informed individual teaching protocols and inductions.</li> <li>• <b><u>Singing and woodwind and brass must be at a social distance of 2 metres.</u></b></li> <li>• It has already been agreed to control risk by removing temporarily singing.</li> <li>• Ballet Barres are marked for social distancing</li> <li>• Risk will increase when singing is introduced assessment to reflect this at that point. Face shields advised as minimum control for singing.</li> <li>• <b><u>Separate risk assessment to be carried out for disciplines that increase risk.</u></b></li> </ul>			
Meeting room	X	X	X	<ul style="list-style-type: none"> <li>• Pressure on Social Distancing measures</li> <li>• Risk of viral, droplet and contact transmission</li> <li>• Touchpoint transmission</li> <li>• Changing area</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>• Assessed in line with all other building controls</li> <li>• <b>Maximum capacity of 4</b></li> <li>• No use for academy classes</li> <li>• <i>Possible use as changing area</i></li> <li>• Sprayed with Crebisol as per building controls</li> <li>• Cleaned regularly on use.</li> <li>• Locked when not in use.</li> </ul>	4	1	4
Staff Office	X	X		<ul style="list-style-type: none"> <li>• Pressure on Social Distancing measures</li> <li>• Risk of viral, droplet and contact transmission</li> <li>• Touchpoint transmission</li> <li>• Use of shared Kitchen facilities</li> <li>• Too many occupants</li> </ul>	4	3	12	<ul style="list-style-type: none"> <li>• Has been redesigned to reflect the need for social distancing</li> <li>• <b>Separate assessment referenced here as a control measure -Theatre Peckham- a safe return to work.</b></li> <li>• Other building control measures in place</li> </ul>	4	1	4

31 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.



								<ul style="list-style-type: none"> <li>• Limit need to work in building</li> <li>• Working from home where possible as per government tier 2 regulations from 2/12/20</li> <li>• To be sprayed with Crebisol as per building controls and touchpoints cleaned daily by staff rota</li> <li>• Staff to be provided with cleaning kit for their own desk and collective responsibility to do so.</li> <li>• Only one hot desk-cleaned thoroughly after use.</li> <li>• <b>Screen for kitchen area to be installed</b></li> <li>• Staff are given the option to continue to work remotely where applicable</li> <li>• No shared cups, crockery etc.</li> <li>• Staff can request further protection</li> <li>• Reasonable adjustments will be met</li> <li>• <b>Masks to be worn when moving around office. Masks advised at desks 2/12/20</b></li> </ul>				
Work Equipment	X	X			<ul style="list-style-type: none"> <li>• Exposure to infected persons</li> <li>• leading to development of COVID-19 symptoms through use of shared equipment</li> </ul>	4	3	12	<ul style="list-style-type: none"> <li>• Work equipment that is shared must be kept clean.</li> <li>• Good hygiene and managing potential issue with touchpoints should be addressed, controls to consider are:</li> </ul> <p><b>Physical</b></p> <ul style="list-style-type: none"> <li>• Where possible people to have dedicated work equipment.</li> </ul>	4	2	8


32 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.





									<ul style="list-style-type: none"> <li>Personal equipment (headsets, mics, radios etc.) to be cleaned each day before issue.</li> <li>PCs and shared equipment to be cleaned between users.</li> </ul> <p><b>Planning</b></p> <ul style="list-style-type: none"> <li>Specific and easily accessible cleaning equipment to be made available for use throughout the day, particularly in shared areas such as welfare facilities and at the entrance and exit of any shared area.</li> </ul> <p><b>People</b></p> <ul style="list-style-type: none"> <li>Wipe down equipment within workspaces at the beginning and the end of a shift/work/lesson/session or if space/equipment is passed between users.</li> <li>Keep non-work critical items in the workspace to a minimum</li> <li><i>Control measures to be reassessed monthly-last assessed 1/12/20</i></li> </ul>			
Plant rooms	X	X			<ul style="list-style-type: none"> <li>Pressure on Social Distancing measures</li> <li>Risk of viral, droplet and contact transmission</li> <li>Touchpoint transmission</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>Ideally 1 pax only</li> <li>Locked when not in use</li> <li>Masks to be worn</li> <li><b>Signage to enforce this</b></li> </ul>	3	1	3
Egress from Theatre Peckham	X	X	X	X	<ul style="list-style-type: none"> <li>Risk to Theatre Peckham's social distancing measures</li> <li>Risk of viral transmission</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Will be by one foyer door. Clearly marked as the exit.</li> </ul>	2	2	4

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									<ul style="list-style-type: none"> <li>Will be by the Havil Street exit from Studio 1 where applicable.</li> <li>Each exit to be timed from classes to ensure no overlap and social distancing can be maintained.</li> <li>Exit from Live performance follows. Same one-way system</li> <li>Exit from LP is controlled by the Front of House Team, who are trained using our internal induction.</li> </ul>			
First Aid	X	X	X	X	<ul style="list-style-type: none"> <li>Risk of transmission</li> <li>Pressure on social distancing</li> </ul> 	3	4	12	<ul style="list-style-type: none"> <li>Is to be offered and self-administered where practical</li> <li>First aiders to wear mask, shield, and gloves.</li> <li>A separate first aid area, complying with safeguarding should be identified</li> <li>Emergency services called as needed.</li> <li>Staff instructed to avoid risk and whilst duty of care still applies, staff safety is key.</li> <li>Administering 1<sup>st</sup> aid carries additional risk</li> </ul>	3	2	6
Rehearsals	X	X	X		<ul style="list-style-type: none"> <li>Higher risk of transmission should one person be carrying the Coronavirus.</li> <li>Potential for droplet transmission from those carrying the virus infecting members of the Theatre Peckham community and our guests.</li> </ul>	3	4	12	<ul style="list-style-type: none"> <li>Social distancing to be maintained at a minimum of 1 metre plus or 2 from singing.</li> <li>Where not possible face coverings and/ or face shields MUST be worn.</li> <li><b>These controls are strengthened by our existing</b></li> </ul>	3	2	6

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				<ul style="list-style-type: none"> <li>• Danger of contracting respiratory infection and death.</li> <li>• Risk to artists, creatives, stage management, crew and FOH staff.</li> </ul>				<p><b>internal guidelines and protocols:</b></p> <ul style="list-style-type: none"> <li>• <b>“TP: Rehearsals and Live Performance.”</b></li> <li>• All existing building controls to be enforced and observed</li> <li>• As per standard practice all productions have a separate risk assessment</li> <li>• All external hires must have a risk assessment and public liability in place unless this is extended by Theatre Peckham. This is a condition of hire and entry and rehearsals will not commence until Head of Production has signed this off with the Front of House team.</li> <li>• Assess at least monthly and with new government or local authority guidance. Assessed 1/12/20</li> </ul>			
Live Performance	X	X	X	<ul style="list-style-type: none"> <li>• Higher risk of transmission should one person be carrying the Coronavirus.</li> <li>• Potential for droplet transmission from those carrying the virus infecting members of the Theatre Peckham community and our guests.</li> <li>• Danger of contracting respiratory infection and death.</li> <li>• Risk to artists, creatives, stage management, crew and FOH staff.</li> </ul>	3	4	12	<ul style="list-style-type: none"> <li>• <b>These controls are strengthened by our existing internal guidelines and protocols:</b></li> <li>• <b>“TP: Rehearsals and Live Performance.”</b></li> <li>• All existing building controls to be enforced and observed</li> <li>• As per standard practice all productions have a separate risk assessment</li> <li>• Front of House teams, production teams and acting companies should observe</li> </ul>	3	2	6

35 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the circumstances surrounding the activity or task or following an incident of COVID 19 infection at TP.




									<p>social distancing from each other at all times. This will be enforced with clear signage and flow routes.</p> <ul style="list-style-type: none"> <li>Acting companies should be bubbled wherever possible</li> <li>The rule of six does not apply to professional productions</li> <li>The Rule of six does apply to amateur productions</li> <li>All external hires must have a risk assessment and public liability in place unless this is extended by Theatre Peckham. This is a condition of hire and entry and rehearsals will not commence until Head of Production has signed this off with the Front of House team.</li> <li>Visiting companies must comply with Theatre Peckham's Covid security protocols at all times. This is a condition of hire.</li> <li>Assess at least monthly and with new government or local authority guidance.</li> </ul>			
The Rule of Six outdoors and 1 bubble indoors	X	X	X	X	<ul style="list-style-type: none"> <li>Danger of Transmission</li> <li>Danger of Theatre Peckham being fined or closed.</li> </ul>	4	3	12	<ul style="list-style-type: none"> <li>The rule of six does not apply to professional productions</li> <li>The Rule of six does apply to amateur productions</li> <li>The Rule of six applies to anyone using the building when they are outside it.</li> <li>The rule of 1 bubble applies to our audiences and they must</li> </ul>	4	1	4

									not mingle with other bubbles social distancing as maintained avoids this.					
Other Government Legislation					<ul style="list-style-type: none"> <li>10 Pm Curfew</li> </ul>					<ul style="list-style-type: none"> <li>Hospitality services within theatres, cinemas and concert halls must take last orders at 10pm, and close at 11pm. These venues may stay open beyond 11pm in order to conclude performances that start before 10pm. Venues should also only serve alcohol without a substantial meal to ticketed customers for 30 minutes before and after the performance or screening.</li> <li>In tier 2 areas:</li> <li>Theatres, concert halls and cinemas are exempt from only being able to serve alcohol with a substantial meal, provided it is limited only to customers with tickets who intend to consume alcohol drinks in auditoriums. Venues should also only serve alcohol without a substantial meal to ticketed customers for 30 minutes before and after the performance or screening.</li> <li><b>TP will adhere to this.</b></li> <li><b>Drinks service control measures are covered earlier in this assessment.</b></li> </ul>				



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Notes to the assessment									<ul style="list-style-type: none"> <li>• Cumulative mitigation factors allow some moderate risk to be tolerated. Given the nature of the risk, we cannot eliminate it.</li> <li>• We cannot eliminate the risk posed by Covid-19, nor completely stop it entering our building, but we will significantly reduce the likelihood.</li> <li>• Moderate risk to be constantly under review to reduce further by using additional control measures when government make them available.</li> <li>• Reassessment as per document to be carried out</li> <li>• This assessment and its supporting policies are designed to be dynamic and fluid</li> <li>• Individual academy disciplines to be re assessed regularly in line with government guidelines.</li> <li>• Assessment to be immediately reviewed should there be a significant increase in transmission in the wider local populace.</li> <li>• Notes in bold/italic are ongoing recommendations or action points and the whole document is revisited as above</li> </ul>			

								and with each new government or local authority intervention.			
								<ul style="list-style-type: none"> <li>COSHH data sheets are available for the chemical agent, Crebisol.</li> </ul>			

Assessment Accepted by CEO	Signature	Date
Suzann McLean		

	Likelihood			<b>THEATRE</b>		
Severity		1	2	3	4	5
	1	1	2	3	4	5
	2	2	4	6	8	10
	3	3	6	9	12	15
	4	4	8	12	16	20
	5	5	10	15	20	25

Risk Rating Matrix

Please refer to appendices overleaf for severity, likelihood, and rating definitions.

**Likelihood Rating: Probability of hazard causing harm**

Rating	Definition
1	Unlikely.
2	Possible
3	Likely/Probable
4	Highly likely
5	Certain

**Severity Rating: Severity of harm caused**

Rating	Definition
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**Notes:**  
 These tables show the definitions of ratings used in the Risk Assessment overleaf. The Risk Rating Matrix corresponds to the Hazard rating and the actions required. The requirements must be adhered to in order to carry out or continue the assessed practice. The suggested requirements are intended to assist in the management of risk involved in the activity. It is not exhaustive and is additional to the control measures stated overleaf.

39 This assessment must be reviewed if there is reason to suspect that it is no longer valid, there has been significant change in the activity or task or following an incident of COVID 19 infection at

1	Lowest risk of Viral Transmission
2	Low risk of Viral Transmission
3	Medium risk of Viral Transmission
4	High risk of Viral Transmission and concurrent risk of sickness and death
5	Extremely high risk of Viral Transmission and concurrent risk of sickness and death

**Hazard Rating: Action Requirements**

<b>1 – 4</b>	<b>Low Risk</b>	Review on change of process or if circumstances change. No great effort required to reduce risk further.
<b>5 – 7</b>	<b>Low – Moderate Risk</b>	Investigate implementing controls to minimise reliance on PPE & procedures. Provide additional training, supervision & monitoring of agreed controls until accepted as routine.
<b>8 – 11</b>	<b>Moderate – High Risk</b>	Critically examine the areas of risk in the process and agree a timetable for completion of all agreed actions. Review on implementation, and closely monitor effectiveness of new controls.
<b>12 – 25</b>	<b>Unacceptable Risk</b>	Cease work until effective interim controls are agreed and implemented, and an action plan to permanently reduce the risk to an acceptable level has been formulated. This condition is mandatory.

THEATRE  
PECKHAM

